# Requesting Access to Your MyStLukes Portal Account

## Requesting Access

**1.** Request access through <u>one</u> of the following. *Note:* a valid email address must be provided when requesting access:

- Download and print the Patient Enrollment Form from **this link** and mail or fax according to the form.

- OR -

- Visit a participating St. Luke's Medical Group physician office and request enrollment.

- OR -

- Visit the St. Luke's Hospital or St. Luke's Des Peres Hospital patient registration area and request enrollment.

**2.** When your application is received, you will be sent an email invitation valid for 90 days with instructions to login to the MyStLukes patient portal.

**3.** Each MyStLukes portal account requires a unique email address. If you share an email address with spouse or other family member or need to gain access to a family member's account, permission will need to be granted through one of the following:

- Download and print the Proxy Authorization Form from **this LINK**.
- Request proxy access at the physician's office.
- Note: Any patient age 13 or older will provide consent for another family member to share access.

## Self-Enrollment

If you are over the age of 18 and your email address has previously been provided to us and is stored in our system, or if you have a medical record number (MRN) from our new electronic medical record (EMR) system (after 10/01/2018), you can self-enroll from **this LINK.**

If you attempt to self-enroll and receive a message notifying you that you are not eligible for self-enrollment, please complete the Patient Portal Enrollment Form from **this LINK** and mail or fax it back to us.

St. Luke's
MEDICAL GROUP