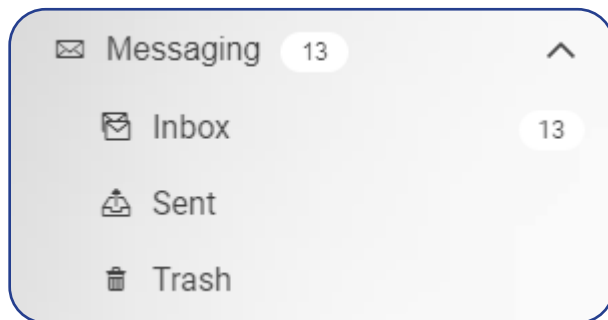


# Reading Messages in MyStLukes Portal

1. To read and review messages, select “Messaging” in the Menu Bar on the left side of the screen.



2. Click “Inbox” to view messages in your patient portal inbox.
3. Click “Sent” to view outgoing/sent messages. You can check the status of whether your care team has viewed your messages, which is shown as “Reviewed” (viewed by care team) or “Unopened” (not yet viewed by care team).

Dr. Alexander Weber, DO Tri-County Family Practice LLC: test	Aug 08, 2019
ADULT ZZZCERNER → TRIC Clinical	09:40 a.m. CDT Reviewed
Patient Clipboard Submission	Sep 29, 2018
MED ZZZCERNER → Kaur, Narinder Business System Analyst	10:14 a.m. CDT Unopened