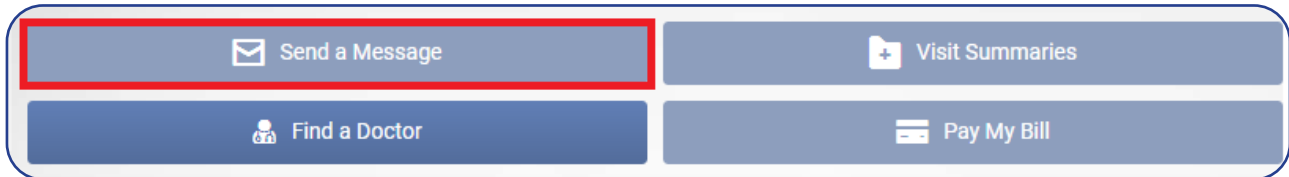


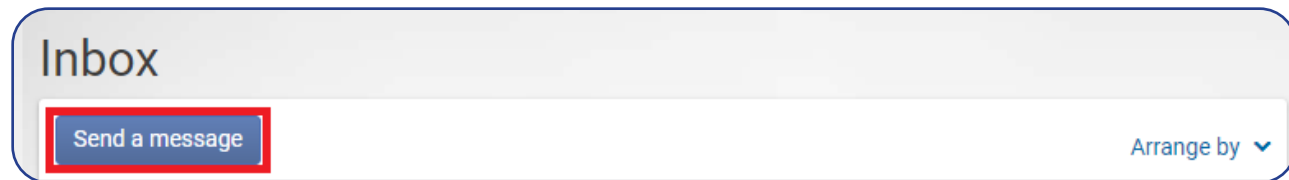
Sending Messages in MyStLukes Portal

1. Click “Send a Message” in the blue Quick Links (top of page) or click the down arrow next to the “Messaging” navigation from the Menu Bar on the left side of your personal Home Page, followed by selecting the “Inbox.” Either selection will perform the same function.

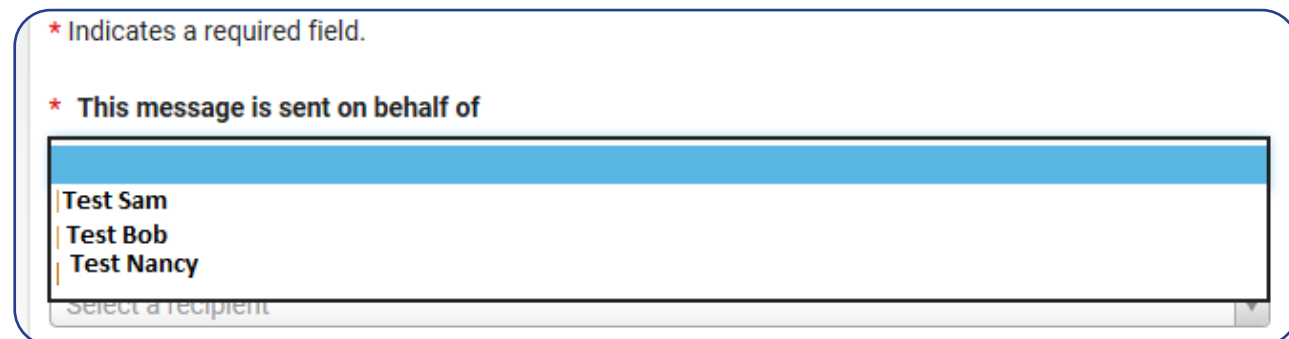
Quick Links “Send a Message” View:



Messaging Inbox “Send a Message” View:

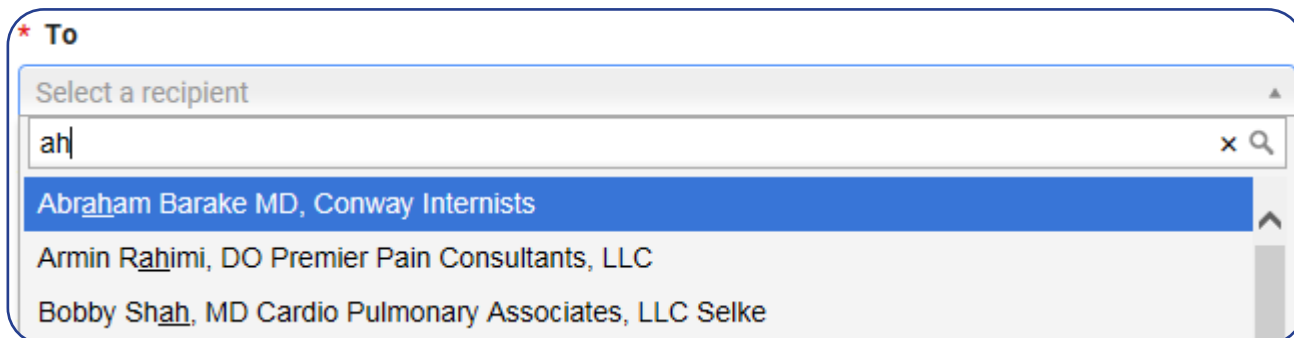


2. After selecting “Send a Message” from either Quick Links or your Inbox, your name will automatically be populated in the “From” field.
3. If you have access to another family member’s portal account (proxy access), the “From” field will include a drop-down list from which you must select the family member’s name.



Sending Messages in MyStLukes Portal

4. Type your doctor's last name in the "To" field and select the appropriate match.



* To

Select a recipient

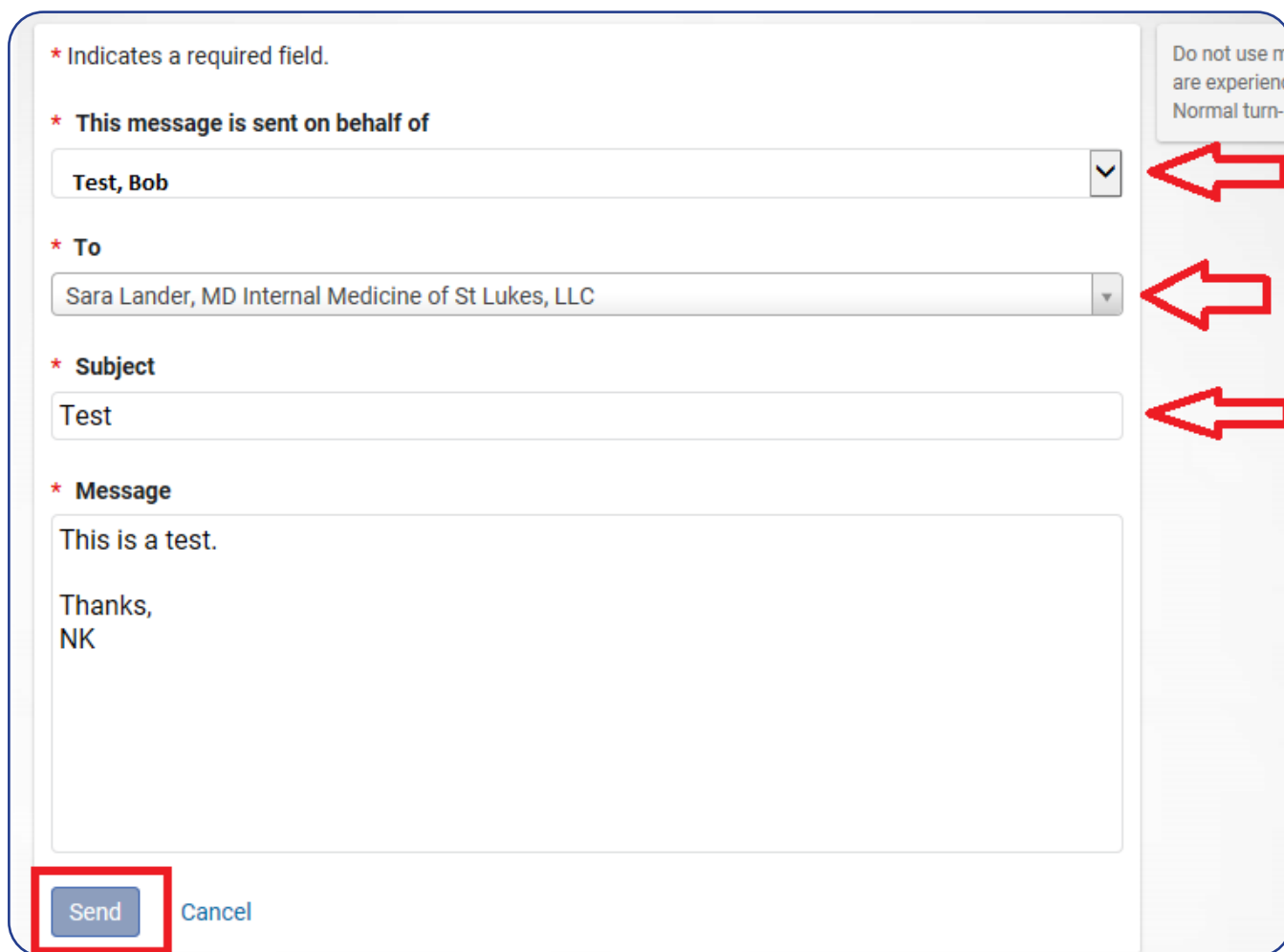
ah

Abraham Barake MD, Conway Internists

Armin Rahimi, DO Premier Pain Consultants, LLC

Bobby Shah, MD Cardio Pulmonary Associates, LLC Selke

5. Type your message in the message box. When you have completed your message, click on "Send."



* Indicates a required field.

* This message is sent on behalf of

Test, Bob

* To

Sara Lander, MD Internal Medicine of St Lukes, LLC

* Subject

Test

* Message

This is a test.

Thanks,
NK

Send Cancel

Do not use m
are experienc
Normal turn-e